

To\ NGOs office

## Financial report and report of activities for the year 2015.

Pursuant to the provisions of article (15), paragraph (I and II) of the NGOs law No. (12) for the year (2010), below the annual financial report and the annual activity report.

**Name of Organization** the National Institute for Human Rights.

**Registration No.** (1Z38615):

**Certificate issuance date:** 8-11-2012

**Address of Organization:** Kirkuk\ Baghdad Road\ Mansour\ behind Al-Salam Mall

**Organization's field of work:** Human rights and democracy

**Email of Organization:** [nihr\\_kirkuk@yahoo.com](mailto:nihr_kirkuk@yahoo.com)

**Phone of Organization:** +9647728362928

**Name of Chairman:** Salah Uraibi Abbas\ **Chairman email:** [nihr\\_kirkuk@yahoo.com](mailto:nihr_kirkuk@yahoo.com)

**Website:** [www.nihriq.org](http://www.nihriq.org)

**Bank account (if more than one account, mentioned)**

amount	Bank account number	Name or number of branch	Bank name
<u>53.736</u>	Kirkuk Branch	0153073	Bank of Baghdad for Investment

**Date of report submission:** 10/3/2016

**Report organizer** Rihab Masoud Salih

**Head of Organization**

(Name of the head of the Organization is mentioned, signed, and stamped)

Salah Uraibi Abbas

**Disclosure of resources and expenses**

Current year Dinar		Details		
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**Resources of Organization**

500.000		Subscription of members		
		Donations received \ with statement of its kind, internal or external and the name of the donor.		
407.922.848		Grants received from others \ with statement of its kind, internal or external, name and details of received grants.		
		Recommendations \ with statement of its kind, internal or external		
		Giveaways and gifts \ with statement of its kind, internal or external		
		Proceeds from activities and projects		
00000		Other resources (loan from Chairman of administrative board)		
0000		<b>Add: excess of the previous year</b> increase in resources of expenses for the previous year)		
<b>98,854,970</b>		<b>Subtract: the deficit for the previous year</b> (decrease in resources from previous year's expenses)		
<b>309.567.878</b>	<b>000</b>	<b>Total resources of the Organization</b>		

**Annual expenses**

I- Fixed expenses (purchased during the year) and includes:-

<b>000</b>		- Furniture and electricals and electronics appliances and cooling\ mentioned by type		
		- Vehicles		
		- Generators		
<b>125.750</b>		- الاندثار		
		- Others (except the mentioned in above, mentioned by type)		
<b>125.750</b>		<b>Total fixed expenses</b>		

II- Variable expenses and includes:-

<b>9600.000</b>		- Salaries and wages paid to employees of the Organization		
		- Fuel & oils.		
<b>250.000</b>		- Stationery and publications		
		- ater and electricity		
<b>250.000</b>		- Maintenance expenses of buildings, furniture, machinery and equipment.		
		- dvertising & publicity.		
<b>300.000</b>		- Hospitality expense.		
		- Travel & Scholarship for the activity.		
<b>720.000</b>		- Communications & internet.		
<b>500.000</b>		- Transportation expenses for the employees.		
		- Subscriptions & affiliations		
		- Staff training wages.		
<b>1800.000</b>		- Organization's headquarters and branches rental		
<b>600,000</b>		- Legal Services		
		- Taxes and fees paid to the State		
<b>000.00</b>		- Grants and donations given to others		
<b>000,000</b>	<b>Total expenses</b>	- Gifts to others.		
295.368.392		- Other expenses (activities) \mentioned by type – seminars-conferences-exhibitions-publications-training courses- advocacy campaign-media awareness sessions. (Grants from Organizations)		
<b>309.388.392</b>		<b>Total variable expenses</b>		

**Translated version**

309.514 .142		Total annual expenses = (fixed expenses + variable expenses)		
53.736		Excess (deficit) processes under way = (total resources – total annual expenses)		

**Organization's administration Report**

**About the Organization and its principal and subsidiary objectives:**

**Establishment of Organization:** founded under a registration certificate No. 1Z38615 on 8/11/2012, issued by NGOs Office.

**Branches of Organization:**

#	Branch	Branch HQ address (locality – the alley - house)
1		N/A
2		
3		

**Objective of the Organization:** the organization aims to .....  
(With reference to; is the organization a member of the network of local organizations or other external or not).

1. Increase community awareness of culture of human rights globally” and such a culture founded on International Bill of human rights and international conventions in this area.
2. Increase knowledge and skills for NGOs for the use of international, regional and national mechanisms for the protection of human rights.
3. Facilitate the active participation of community to disseminate the culture of democracy and contribute to comprehensive development.
4. Promoting dialogue and consultation between governmental institutions and NGOs to create a political climate conducive to disseminating the culture of human rights.
5. Strengthening institutional and human capacity of organizations (human and financial capacity development, strategic planning, organizations management...)
6. Monitoring of human rights violations that contradict with international conventions.

Note that our Organization is a member of the network of Iraqi children, registered in Kurdistan.

**The activities of the Organization**

Organization's activities implemented for the ended year in 31/12/2015 are summarized as follows:-

Donor	No. of beneficiarie s	Date of activity	Location of activity	Type of activity	Name of activity	No .
unicef	46000 Families	May 2015	Kirkuk	Aid provision	Distribution of non-food aid to the IDPs	١
CA	520 Families	Dec. 2015	Kirkuk	Aid provision	Distribution of food aid to IDPs	٢
SCI	500 Children	Feb. 2015	Kirkuk	Safe environment	Opening the CFS in Eden district and the	3

**Translated version**

Fill out the form (a) annex on the projects implemented during the reporting year.

**Fund accounts**

The cash balance in the Fund as at 31/12/2015 under an annual inventory of organization, the amount of ... ..... 53.736 ... IQD.

**The administrative board of the Organization:**

The administrative board of the Organization are:

Salary or received rewards	Job title	Name	#
Did not receive any salary, rewards, or loans	Public relations	Faiza Abdul-Ghani Yaseen	١
Did not receive any salary, rewards, or loans	Executive director of the Organization	Sameer Nooruldeen Hasan Asaad	٢
Did not receive any salary, rewards, or loans	Assistant director	Nazik Husain Haydar Karim	٣
Did not receive any salary, rewards, or loans	Administrator	Zainul-Abideen Jasim Kadhum	٤

Salaries of members of the Administrative Board and staff

Annual salary	Administrative position	Name	#
3,600,000	Accountant	Rehab Masoud Salih	١
6,000,000	Administrative	Fadi Muntassir Abdullah	٢

**External participations and activities of the Organization: no participations**

Please fill out the template below regarding the activities and participations within the and outside the country of the organization.

Details of participation or activity	Activity type	Post	Participant name	Place \ Province	Date	#
						١
						٢
						٣
						٤
						٦

**Contract**

Project name (distribution of humanitarian aid of non-food relief materials to IDPs)					
Donor website	Donor	Project implementation location	Project implement date	Contract \ Grant value	Contract No.
	UNICEF	Kirkuk Province	25 May 2015	22.126.800	PCA2015\A3

A copy of the contracts if any in Arabic

**Translated version**

**Project objective:-**

1. **Project description** (activities achieved by date and location until 31/12/2015)

Distribution of humanitarian aid of non-food relief materials to IDPs of other provinces and regions to Kirkuk

**Beneficiaries** (number), genre (gender) /men – women.

(4500) of children, women and elderly of IDP families...

**Local partners** (State institutions, organizations, Etc.).

No partners.....

**Project status:**

- Still under implementation:  
Yes      No    x
- Project ended in July 2014

**Project description**

<b>Project name</b> (distribution of humanitarian aid of non-food relief materials to IDPs)					
Donor website	Donor	Project implementation location	Project implement date	Contract \ Grant value	Contract No.
	CA	Kirkuk Province	17 Nov.2015	765.948.000	CA -2015-68

Distribution of humanitarian aid of non-food relief materials to IDPs of other provinces and regions to Kirkuk

**Beneficiaries** (number), genre (gender) /men – women.

(520) of IDP families...

**Local partners** (State institutions, organizations, Etc.).

No partners.....

**Project status:**

- Still under implementation:  
Yes      No    x
- Project ended in July 2014

**2. Project description**

<b>Project name</b> (distribution of humanitarian aid of non-food relief materials to IDPs)					
Donor website	Donor	Project implementation location	Project implement date	Contract \ Grant value	Contract No.
www.savethechildren.net	SCI	CFSs	20 Feb. 2015	150.726.272	SCI-SULI-S-2015-75

Open CFSs centers in Kirkuk

**Beneficiaries** (number), genre (gender) /men – women.

(500) of children and young...

**Local partners** (State institutions, organizations, Etc.).

No partners.....

Note: the table above for one project, if implemented more than one project then reiterate the same form for each project.

**Resources details**

***Translated version***

<b>Amount</b>	<b>Authority name</b>	<b>Receipt date</b>	<b>Resources type</b>	<b>#</b>
500.000	Organization members	2014 Jan.	Members subscriptions	
			<b>Received donations</b>	
407.922.848	International organizations & agencies		<b>Received grants</b>	
			<b>Wills</b>	
			<b>Presents and donations</b>	
			<b>Others</b>	
	chairman of the administrative board		<b>Loan by the chairman of the administrative board</b>	

**Disclosure of fixed assets and their depreciation of the year 2015**

<b>Assets</b>	<b>Cost in 1-1-2015</b>	<b>Accumulated depreciation in 1-1-2015</b>	<b>Annual depreciation</b>	<b>Logs Value</b>
<b>Femal</b>	<b>1.006.000</b>	<b>377.250</b>	<b>125.750</b>	<b>880.250</b>

**Name and signature of the chairman of the administrative board**

**..... Salah Uraibi Abbas .....**